

RESOLUTION 2020-06

A RESOLUTION OF THE COUNCIL OF THE CITY OF TULARE ESTABLISHING THE FORMATION OF A STRATEGIC ACTION COMMITTEE ON HOMELESSNESS PURSUANT TO THE COUNTY OF TULARE'S PATHWAY HOME STRATEGIC PLAN, WHICH SETS FORTH GOALS, OBJECTIVES AND PURPOSE, TOTAL MEMBERSHIP, DURATION, AND APPOINTMENT PROCESS.

WHEREAS, the Council of the City of Tulare seeks to establish a Strategic Action Committee on Homelessness (Committee), with key stakeholders necessary to successfully design, develop, and implement a crisis shelter, including elected representatives, city staff, Health and Human Services Agency members and direct service provider partners, a Committee to sunset in five years, unless otherwise extended by the Council, pursuant to the recommendations set forth in the County of Tulare's Pathway Home Strategic Plan endorsed at the December 17, 2019, Tulare City Council meeting; and,

WHEREAS, the goals, objectives and purpose of the Committee are as follows:

- Assist individuals out of homelessness
- Access to permanent housing
- Expansion of services
- Prevention of at-risk becoming homeless
- Strengthen public engagement and partnerships
- Work with City staff to develop recommendations on budget, etc. to be considered by the City Council

WHEREAS, the Committee shall consist of, but is not limited to, those who have previously participated on the City's Ad Hoc Committee on Homelessness, but may also include those who have a passion to serve others, experience in working with socioeconomically disadvantaged individuals, background in mental health and/or addiction services and/or treatment, etc., including elected officials; and,

WHEREAS, the City Council of the City of Tulare shall appoint five (5) members by seat. Four (4) additional members may be appointed by the Committee to serve for a total body of nine (9); and,

WHEREAS, a minimum of two staff advisory members or other pertinent subject matter expert staff members will serve as needed; and,

WHEREAS, the members of the Committee shall serve a five-year term, which spans the duration of the County of Tulare's Strategic Plan, *Pathway Home: Responding to Homelessness in Tulare County* commissioned by the Tulare County Homeless Task Force.

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Tulare as follows, to wit:

SECTION 1: The Council of the City of Tulare establishes a Strategic Action Committee on Homelessness, to sunset in five years, unless otherwise extended by the Council.

SECTION 2: The Council of the City of Tulare approves the Committee terms as determined above and rules related thereto as noted in Attachment A.

SECTION 3: The City Council of the City of Tulare shall appoint five (5) members by seat. Four (4) additional members may be appointed by the Committee to serve for a total body of nine (9).

SECTION 4: A minimum of two staff advisory members or other pertinent subject matter expert staff members will serve as needed.

PASSED, ADOPTED AND APPROVED this 18th day of February, 2020.

President of the Council and Ex-Officio Mayor of
the City of Tulare

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF TULARE)
CITY OF TULARE)

I, Rob A. Hunt, City Clerk of the City of Tulare, certify the foregoing is the full and true Resolution 2020-06 passed and adopted by the City Council of the City of Tulare at a regular meeting held on February 18, 2020, by the following vote:

Ayes(s) _____

Noes(s) _____ Abstention(s) _____

Dated:

ROB A. HUNT, CITY CLERK

By: Roxanne Yoder, Chief Deputy

ATTACHMENT A

1. Terms of Office:

Each member of the Strategic Action Committee on Homelessness (Committee) shall be appointed, to serve a five (5) year term, which spans the duration of the County of Tulare's Strategic Plan, *Pathway Home: Responding to Homelessness in Tulare County* commissioned by the Tulare County Homeless Task Force.

2. Officers and Elections:

Officers shall consist of Chairperson and Vice-Chairperson. The Chairperson and Vice-Chairperson shall be members of the Committee, elected by its membership.

Election of the Chairperson and Vice-Chairperson shall be held annually at the first regular meeting in July. A secret ballot shall be taken if so requested by any member of the Commission.

3. Meeting Clerk or Designee:

The Committee shall appoint from among their membership, an individual to serve as meeting clerk, for the purposes of agenda and minute preparation. In the absence of the meeting clerk, a designee from same, shall serve in that capacity.

4. Meetings:

The Committee may hold two regular meetings beginning at 7:00 p.m. each month, subject to cancellation. Said meetings are to be scheduled the 2nd and 4th Tuesday of each month, unless conflicting with a holiday recognized by the City at locations to be determined. Notwithstanding the above, the Committee may by formal action at any regular meeting, substitute another date for the regular meeting of the ensuing month in accordance with the provisions set forth in the Brown Act.

In the event of a lack of a quorum at a regular meeting, and alternates are not present to make up a quorum, the Chairperson, the Vice-Chairperson or meeting clerk, in that order, shall adjourn the meeting to another date. The meeting clerk or designee shall endeavor to notify all members of such meetings.

5. Recommendations to Council:

A majority of the members shall constitute a quorum for the conduct of business except where a larger number is specifically required.

The Chairperson shall conduct all meetings in a manner deemed most appropriate utilizing basic parliamentary procedures. Recommendations to the Tulare City Council shall be by consensus of the Committee. The Tulare City Council has final approval over any proposed recommendation.

6. Attendance/Absences:

Each member has a duty to attend scheduled meetings. Any member who is absent from either three consecutive regular meetings or fifty percent or more of all meetings within any consecutive 12-month period of time shall automatically be removed, unless the City Council shall find and determine that there was good cause to excuse the absences, which include, but are not limited to: illness, injury, hospitalization, other medical emergencies or temporary requirements and obligations of employment or family matters.

Members must notify the Committee Chair or meeting clerk or designee in the event of any absence.

If a member is absent from a meeting, they are encouraged to apprise themselves of prior meeting minutes to stay current on subject matters and may vote to approve same upon review.

7. Records:

The meeting clerk or designee of the Committee shall keep the minutes and all other records of all official meetings of the Committee.

8. Minute Records:

The meeting clerk or designee of the Committee shall submit copies of the Committee minutes to the City Manager and City Council Members to keep them apprised of matters scheduled before them.

9. Recommendations and/or Annual Reports to City Council:

The Committee Chair or designee of the Committee may present recommendations and/or annual reports to the City Council by scheduling same with the Tulare City Clerk's Office. The City Council retains sole discretion over the application for and appropriation of funding.

10. Board, Commission, Committee Handbook:

The Board, Commission, Committee Handbook (Handbook) last revised December 17, 2019, is incorporated herein by reference. Any omission, if it exists in this attachment, the Committee is to refer to said Handbook for direction.